**ARC Meeting Agenda **

Date: July 11, 2016| Begin: 1:00 | End: 2:20| Location: CC 126 **Timekeeper**: Chris **Recorder**: Tami

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| **In Attendance** |
| [x]  Matthew Altman | [ ]  Jaime Clarke | [x]  Kara Leonard | [ ]  John Phelps |
| [x]  Josh Aman  | [ ]  Bryan Fuentez | [ ]  Laura Lundborg | [x]  Tara Sprehe |
| [ ]  Dustin Bare  | [ ]  Darlene Geiger | [ ]  Jim Martineau | [x]  Ryan Stewart |
| [ ]  Carol Burnell | [ ]  John Ginsburg | [ ]  David Miller | [ ]  Chris Sweet |
| [ ]  Alexa Carrera | [x]  Donna Larson | [x]  BJ Nicoletti | [ ]  Stacy Yanez |
| [ ]  Adriana Castillo |  | [x]  Suzanne Munro | Guest:  |

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| **Data Dashboard (Dent, Dive, Dig) and Pre-Work** |
| **Data Dashboard** | **Meeting Pre-Work** |
| Element (TBD) | Data |  |
| Element (TBD) | Data |
| Element (TBD) | Data |

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| **Agenda** |
| **Topic/Item** | **Presenter/****Subcommittee** | **Allotted Time** | **Key Points****Provide 50 words or less on expected outcome** | **Next Steps:** |
| Review and Approve Minutes | Laura | 5 min |  | What: Who:When: |
| Policy Updates | Leads/Subcommittees | 40 min(Not enough time for all of these. Defer some to Aug. 8) | Email Use Policy/Process (Ryan)DRC Policy update (Christina/Dustin)* Do we need a policy or statement that refers to video recording? Existing policy does not explicitly state that you cannot video record people without their consent.
* Show changes to existing policy

Speech Policy Review Update after College Council first reading (John/Matthew)Second reading of Identity Theft (Ryan)Where are we with Sex Offender (Tara and Matthew still need to meet?) | What: Who:When: |
| Data Dive | BJ/Bill | 15 | Gone Missing Data (students who have dropped all classes). Term-to-Term data. | What: Who:When: |
| Work Group Reports | TBD | 15 | Limited English Proficiency (LEP)Financial Well-BeingDropping All CoursesPolicy Review (organizing ARC policies)Academic StandingStudent Type | What: Who:When: |
| Future Agenda Items | TBD |  |  | What: Who:When: |

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| **Notes to Self** | **Deferred/Future Items** |
| Our criteria for determining work:1. Multiple sources recommend it (Degree Matters/SENSE/CCSSE, EAB, O’Bannion, Clarus, other)
2. Greatest impact on retention
3. Related to State or Fed. Accountability
4. Fit in “best practice” findings
5. Complexity – interconnected – time bound
6. Recommendations for Master Blueprint
7. Expert assessment (Clarus, AACRAO)
8. Scale possibilities (p/t, f/t, dev. ed.)
9. In progress (low hanging fruit, easy to knock out)

Success Indicators:* Retention
* Persistence
* Transition
* Completion

(difference between retention and persistence?) | For Enrollment Planning (when we get there): Metrics conversation: Which “needles” are we trying to move? CSSE, SENSE results * What are our enrollment projections?
* What markets do we need to further tap into?
* In what demographics do we expect to see an increase or decline in enrollment and why?
* What recruitment and retention strategies do we need to expand or employ?
* What systems should be addressed (e.g. education planning)
* Student based technology needs
* What are the highest priorities for recommendation/implementation?
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