**ARC Meeting Agenda **

Date: July 11, 2016| Begin: 1:00 | End: 2:20| Location: CC 126 **Timekeeper**: Chris **Recorder**: Tami

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| **In Attendance** | | | |
| Matthew Altman | Jaime Clarke | Kara Leonard | John Phelps |
| Josh Aman | Bryan Fuentez | Laura Lundborg | Tara Sprehe |
| Dustin Bare | Darlene Geiger | Jim Martineau | Ryan Stewart |
| Carol Burnell | John Ginsburg | David Miller | Chris Sweet |
| Alexa Carrera | Donna Larson | BJ Nicoletti | Stacy Yanez |
| Adriana Castillo |  | Suzanne Munro | Guest: |

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| **Data Dashboard (Dent, Dive, Dig) and Pre-Work** | | |
| **Data Dashboard** | | **Meeting Pre-Work** |
| Element (TBD) | Data |  |
| Element (TBD) | Data |
| Element (TBD) | Data |

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| **Agenda** | | | | |
| **Topic/Item** | **Presenter/**  **Subcommittee** | **Allotted Time** | **Key Points**  **Provide 50 words or less on expected outcome** | **Next Steps:** |
| Review and Approve Minutes | Laura | 5 min |  | What:  Who:  When: |
| Policy Updates | Leads/Subcommittees | 40 min  (Not enough time for all of these. Defer some to Aug. 8) | Email Use Policy/Process (Ryan)  DRC Policy update (Christina/Dustin)   * Do we need a policy or statement that refers to video recording? Existing policy does not explicitly state that you cannot video record people without their consent. * Show changes to existing policy   Speech Policy Review Update after College Council first reading (John/Matthew)  Second reading of Identity Theft (Ryan)  Where are we with Sex Offender (Tara and Matthew still need to meet?) | What:  Who:  When: |
| Data Dive | BJ/Bill | 15 | Gone Missing Data (students who have dropped all classes). Term-to-Term data. | What:  Who:  When: |
| Work Group Reports | TBD | 15 | Limited English Proficiency (LEP)  Financial Well-Being  Dropping All Courses  Policy Review (organizing ARC policies)  Academic Standing  Student Type | What:  Who:  When: |
| Future Agenda Items | TBD |  |  | What:  Who:  When: |

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| **Notes to Self** | **Deferred/Future Items** |
| Our criteria for determining work:   1. Multiple sources recommend it (Degree Matters/SENSE/CCSSE, EAB, O’Bannion, Clarus, other) 2. Greatest impact on retention 3. Related to State or Fed. Accountability 4. Fit in “best practice” findings 5. Complexity – interconnected – time bound 6. Recommendations for Master Blueprint 7. Expert assessment (Clarus, AACRAO) 8. Scale possibilities (p/t, f/t, dev. ed.) 9. In progress (low hanging fruit, easy to knock out)   Success Indicators:   * Retention * Persistence * Transition * Completion   (difference between retention and persistence?) | For Enrollment Planning (when we get there): Metrics conversation: Which “needles” are we trying to move? CSSE, SENSE results   * What are our enrollment projections? * What markets do we need to further tap into? * In what demographics do we expect to see an increase or decline in enrollment and why? * What recruitment and retention strategies do we need to expand or employ? * What systems should be addressed (e.g. education planning) * Student based technology needs * What are the highest priorities for recommendation/implementation? |